



# BOARD OF VOTER REGISTRATION and ELECTIONS OF BEAUFORT COUNTY



15 John Galt Road • Post Office Drawer 1228 • Beaufort, South Carolina 29901-1228

## ***Meeting Agenda***

February 22, 2017  
2:00 PM

Tyrone S. Clifford  
**Chairman**

William Severns  
**Vice Chairman**

Marie S. Smalls  
**Director**

**Board Members:**

William Bronson  
Beverly Dore  
Dean Hewitt  
Bruce Massey  
James Rowe  
Henry Waddington

**Meeting Type:** Monthly Board Meeting

**Location:** Executive Conference Room, Government Complex  
100 Ribaut Road, Beaufort, SC 29902

- I. Call to Order Followed by Pledge of Allegiance
- II. Public Comments (Please limit comments to 5 minutes)
- III. Minutes of January 4, 2017
- IV. Unfinished Business
  - a. School Board District 3 Special Election, March 28, 2017
- V. Committee Reports
- VI. New Business
- VII. Closing Comments
- VIII. Announcements
  - a. Next Board Meeting
    - i. TBA
    - ii. School Board District 3 Special Election Canvass Hearing  
March 30, 2017 at 10:00 am  
Board of Voter Registration and Elections of Beaufort County Office  
15 John Galt Road  
Beaufort, SC 29906
- IX. Adjourn



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*Chairman*

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## Minutes from the February 22, 2017 Board Meeting Executive Conference Room, Government Complex 100 Ribaut Road, Beaufort, SC 29902

*The electronic and print media were dully notified in accordance with the State  
Freedom of Information Act.*

### ***BOARD MEMBERS PRESENT***

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Tyrone Clifford, Chairman  
William Severns, Vice-Chairman  
William Bronson  
Beverly Dore

Dean Hewitt  
Bruce Massey  
Harry Waddington

### ***BOARD MEMBERS ABSENT***

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James Rowe

### ***STAFF MEMBERS PRESENT***

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Wendell Roberson, Sr., Deputy Director  
Marie S. Smalls, Director  
Kristina Weitz, Secretary

### ***PUBLIC PRESENT***

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Gerald Dawson, Beaufort County Councilman, District 1/Voter Registration Liaison;  
Ginny Ghirardelli, League of Women Voters – Bluffton/Hilton Head Island Chapter;  
Shakeeya Polite, Assistant to Ms. Spells;  
Monica Spells, Beaufort County Assistant County Administrator CEO

### ***CALL TO ORDER***

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Mr. Clifford called the Board Meeting to order at 2:00 pm and led the Pledge of Allegiance.

### ***PUBLIC COMMENTS***

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None

## ***REVIEW OF MINUTES***

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Mr. Clifford asked if there were any additions or changes to the Board minutes from January 4, 2017.

Ms. Severns motioned to accept the minutes from January 4, 2017. It was seconded by Mr. Bronson. The motion was voted upon and passed unanimously.

## ***UNFINISHED BUSINESS***

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### *Newly Appointed Board Members*

Mr. Clifford announced Mr. Henry "Harry" Waddington was appointed to replace Mr. Philip Jones. Mr. Clifford introduced Mr. Waddington the Mr. Waddington gave a brief history of his background.

The Board discussed the two remaining vacancies and the potential appointees.

### *Requested Funds to Refurbish Voting Machines – SEC*

Mr. Clifford briefly spoke on the State Election Commission (SEC) request for monies for refurbished machines. Currently, there are no updates from the SEC. The proposed state fund is seven million and the Counties would pay one and a half million. Mrs. Smalls stated the Beaufort County's portion is already in our budget. The voting machines are already fourteen years old but the SEC was waiting for the new technology to be approved by the Federal Election Commission before proceeding in buying new machines.

### *School Board District 3 Special Election*

Mr. Clifford announced the School Board District 3 Special Election would be held on March 28, 2017. The election is to fill the seat vacated when Representative Michael Rivers was elected to the SC House of Representative District 121 seat in the November 8, 2016 Statewide General Election.

There would be two briefing sessions held in March:

March 16	10:00 am – 12:00 pm	County Council Chambers, 100 Ribaut Rd
March 16	5:30 pm – 7:30 pm	St. Helena Library, 6355 Jonathan Frances Sr Rd

Mrs. Smalls announced the office learned of Town of Port Royal Councilman Vernon DeLoach's passing on Monday. The Town of Port Royal would be responsible for advertising, filing of candidates, conducting and certifying the election, but the office would provide support staff and poll workers. Town of Port Royal's clerk retired earlier in the month and office staff would work with the new Clerk to provide guidance and support.

Until the office receives official notice of the passing and orders to conduct the special election, only a tentative schedule for the special election was available.

## COMMITTEE REPORTS

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### Facility Committee

Mr. Severns reviewed the new plans for the Beaufort office with the Board. Mrs. Smalls announced a Facility Meeting to discuss the plans with Beaufort County Facility Management Department would be on February 23, 2017 at 10:00 am in the Board of Voter Registration and Elections of Beaufort County, Beaufort office.

## NEW BUSINESS

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### Citizenship Requirements to Register to Vote in SC

Mr. Clifford gave a quick background on Kansas voter registration officials giving a test of citizenship to voters before processing of the voter registration applications. The Board discussed the idea of a citizenship test and the prospective impact in Beaufort County. The Board noted any citizenship test would have to be approved and provided by the State Election Commission, the Board could not legally start requiring a citizenship test for voters.

### Poll Managers/Clerks Training Schedule

The Board discussed the new Poll Managers/Clerks hands-on training schedule. Mrs. Smalls noted the trainings have limited seating. Clerks training – five participants per class and Poll Managers training – 10 participants per class

### **Hands-On Training (3 Hours)**

Date	Time	Location
<b>Wednesday, March 1, 2017</b> (For Clerks –limited to 5 participants)	1:00 pm – 4:00 pm	Bluffton Library, 120 Palmetto Way, Bluffton, SC
<b>Wednesday, May 3, 2017</b> (For Poll Managers – limited to 10 participants)	4:00 PM – 7:00 PM	Voter Reg. Office 15 John Galt Rd., Beaufort, SC
<b>Wednesday, August 2, 2017</b> (For Poll Managers – limited to 10 participants)	1:00 PM - 4:00 PM	Bluffton Library 120 Palmetto Way, Bluffton, SC
<b>Tuesday, December 5, 2017</b> (For Clerks –limited to 5 participants)	10:00 AM – 1:00 PM	Voter Reg. Office 15 John Galt Rd., Bluffton, SC

Mrs. Smalls noted the announcement for new poll managers training went out to the public the previous week and the training sessions were filling rapidly.

### **New Poll Manager Training (4 Hours)**

Date	Time	Location
Tuesday, February 28, 2017	10:00 AM – 2:00 PM	Voter Reg. Office, 15 John Galt Rd, Beaufort, SC
Thursday, April 13, 2017	4:00 PM – 8:00 PM	Voter Reg. Office, 15 John Galt Rd, Beaufort, SC
Thursday, June 8, 2017	4:00 PM– 8:00 PM	Voter Reg. Office, 15 John Galt Rd, Beaufort, SC
Saturday, August 19, 2017	10: 00 AM - 2:00 PM	Voter Reg. Office, 15 John Galt Rd, Beaufort, SC
Saturday, October 14, 2017	10:00 AM – 2:00 PM	Voter Reg. Office, 15 John Galt Rd, Beaufort, SC
Thursday, December 7, 2017	2:00 PM – 6:00 PM	Voter Reg. Office, 15 John Galt Rd, Beaufort, SC

## ***ADJOURNMENT***

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Mr. Clifford noted the next scheduled Board meeting would be the week prior to the School Board District 3 Special Election Canvass Hearing. The Board agreed to move the Board meeting on March 22, 2017 to after the Canvass Hearing scheduled for 10 am on Thursday, March 30, 2017. The School Board District 3 Special Election Canvass Hearing and Board Meeting would be held at the Board of Voter Registration and Elections of Beaufort County office, located at 15 John Galt Road, Beaufort, SC 29906.

The Board Meeting was adjourned at 3:03 pm.